



**Board of Elections**  
406 Craven Street, New Bern, NC 28560  
252-636-6610 Fax 252-636-6687  
[cravenboe@cravencountync.gov](mailto:cravenboe@cravencountync.gov)  
[www.cravencounty.com](http://www.cravencounty.com)

**FOR OFFICE USE ONLY**

TOTAL FEE DUE: \_\_\_\_\_  
DATE REQUEST RECEIVED: \_\_\_\_\_  
DATE REQUEST FULFILLED: \_\_\_\_\_  
DELIVERED TO: \_\_\_\_\_  
DATE/TIME DELIVERED: \_\_\_\_\_

## Voter Data Request Form

### Requested Data Format:

☐ **Mailing Labels** (Choose)

- ☐ Individual \$0.60 per page  
☐ Household \$0.60 per page

If labels are provided by requestor: \$0.05 per page

- ☐ **Computer Printouts** 8.5x11\* \$0.05 per page  
☐ **Computer Printouts Color** 8.5x11\* \$0.10 per page

### Electronic Data Form/Method (Check)

- ☐ delimited (csv) ☐ EMAIL (Free)  
☐ MS Xcel  
☐ Adobe (pdf)  
☐ MS Word  
☐ CD \$10.00 (if CD provided- \$ 5.00)  
☐ Flash Drive \$15.00 (if flash drive provided- \$ 5.00)  
☐ Other \_\_\_\_\_

### Requested Information:

- ☐ Raw Data -contents of data fields ☐ Buffer Zones ☐ Statistics (summary only)  
☐ Voter History ☐ Other (Specify) \_\_\_\_\_

**Data Fields :** Fields available for Raw Data and Voter Histories. Please be VERY specific when requesting reports in this format. Requests will be fulfilled as ordered.

- ☐ Voter Registration Number ☐ Name: Last, First, Middle ☐ Status ☐ Party ☐ Age\*  
☐ Telephone Number ☐ Gender ☐ Race ☐ Registration Date  
☐ Residential Address ☐ Mailing Address ☐ Precinct ☐ Municipality  
☐ Congressional District ☐ Superior Court District ☐ Judicial District ☐ NC Senate District  
☐ NC House District ☐ County Commissioner District ☐ Sanitation District ☐ Board of Education District

\*In Accordance with NCGS § 163-82.10, Age at year end will replace date of birth on reports. Date of birth is not public record.

### Requestor's Information:

Name: (Print)

Signature:

Address:

City, State, Zip:

Telephone:

Email:

### **Charges/ Costs:**

PAYMENT IN ADVANCE MAY BE REQUIRED FOR PRINTOUTS ESTIMATED ABOVE \$50. FOR PERSONAL OR CORPORATE CHECKS, PLEASE ALLOW THREE (3) DAYS FOR CHECK TO CLEAR BEFORE YOUR REQUEST CAN BE PROCESSED. WHILE OUR GOAL IS TO PROCESS ALL REQUESTS IN A TIMELY MANNER, REQUESTS ARE FILLED ON A FIRST COME, FIRST SERVED BASIS.

**PLEASE ALLOW UP TO TEN (10) DAYS FOR REQUESTS TO BE PROCESSED.**

**Data is based on the most current information in the State Board of Elections databases. Please make sure you have indicated exactly what date you are requesting. Processed requests are true and accurate to the best of our knowledge at the time the request is processed. CCBOE**